

	Topic <small>(Link to Web Site, green links require registration)</small>	Sharepoint Link	Self-Service & Virtual	Group Events	1:1 Work	Discussion <small>(also see cell notes)</small>
Life Skills	<u>Capability Framework</u>					
	Skill Definition & Assessment		x		x	Match needed skill profile to mission
	Curriculum design/development				x	Enduring understanding, learning maps
	<u>Content Development &amp; Delivery</u>					
	Facilitation 101	<a href="#">Link</a>	x			Instructor/facilitator skill assessment tool
	One-Point Lessons	<a href="#">Link</a>	x			Quick learning in one-minute
	Tools & Templates	<a href="#">Link</a>	x			Adding structure is helpful to coaching
	Lesson Plans	<a href="#">Link</a>	x		x	About 50 two-page life skills lesson plans to fill 30-60 min
Mentoring Solutions	<u>"250 Word" Blogs</u>	<a href="#">Link</a>	x			Over 130 blogs for one-minute learning
	<u>"Purpose" Speaking Events</u>	<a href="#">Link</a>		x		Live with Purpose, Retire with Purpose and more.
	<u>For Mentors</u>					
	Mentoring 101 Training	<a href="#">Link</a>		x		Overview of mentoring principles & skills in 90 minutes
	<u>Mentor for Purpose Workshops</u>	<a href="#">Link</a>			x	GROW, Uncover Beliefs, Ask Powerful Questions ++
	<u>Life Skills Wiki</u>		x			This is the main LSN life skills toolbox
	<u>For Mentor Program Leaders</u>					
	Mentoring Program Startups	<a href="#">Link</a>			x	Add a mentor program to your organization
Volunteer Solutions	<u>Mentor Principles &amp; Skills Tool</u>		x			Self-assessment and learning tool
	<u>Coaching Roadmaps</u>	<a href="#">Link</a>			x	Identify mission-critical coaching themes
	<u>Mentor Development Planning</u>				x	Guide the journey from new mentor to trainer
	Mentor Resource Web Page	<a href="#">Link</a>	x		x	Create a web page to facilitate your mentor onboarding
	<u>Dream Book</u>		x		x	A simple structure to guide the development journey
	<u>For Volunteers</u>					
	<u>Get Started &amp; Volunteer Playbook</u>		x			Fit, interview prep, excellence, development.
	<u>Link skilled volunteers</u>				x	Push skills to an organization
Organizational Capacity <small>(For Executive Directors)</small>	<u>For Volunteer Leaders</u>					
	<u>Best Practices</u>		x	x	x	Explore and assess 10 best practices areas.
	<u>Volunteer Vision</u>				x	Engaging process for leadership teams to explore vision
	<u>Metrics &amp; Dashboard</u>				x	Leadership tool to guide improvement efforts
	Process Documentation	<a href="#">Link</a>	x	x	x	Documentation for key volunteer processes
	Role Descriptions	<a href="#">Link</a>	x		x	A collection of local role descriptions
	Needs Assessment				x	A structured approach to uncover new volunteer needs.
	Ambassadorship	<a href="#">Link</a>			x	Engagement leading to an "ask"
Organizational Capacity <small>(For Executive Directors)</small>	<u>Organizational Capacity</u>					
	<u>Strategic Planning</u>	<a href="#">Link</a>				Assess, define strategies, implement.
	<u>Organization Design</u>	<a href="#">Link</a>			x	<i>Every org is perfectly designed to get the results it gets.</i>
	Role clarity (PACE chart)				x	PACE (process, approve, consult, execute)
	Key Elements Assessment				x	Simple tool to assess key organization design elements.
	<u>Operational Excellence</u>					
	Executive Dashboard			x	x	One page scorecard for key metrics, processes, projects
	Project Masterplan			x	x	Develop a quarter-by-quarter project plan
	<u>Work Process Masterplan</u>			x	x	One page roadmap for all processes, owners, status
	<u>Work Process Summaries</u>		x	x	x	One page summary of key processes with improvements
	<u>Review Process for Staff/Board</u>		x		x	The process that brings operational excellence alive
	<u>Talent Management</u>					
	Coaching	<a href="#">Link</a>			x	Creating a coaching and mentoring culture
<u>Career Planning</u>				x	Wiki page and template	
Personal Development Plans				x	Leveraging strengths; choosing a capability to grow in.	

All tools are freely available. Some are on-line; others by request to Tony Aloise ( [tony.aloise@lifesolutions-network.org](mailto:tony.aloise@lifesolutions-network.org) )

Links point to the LSN web site; links in green font require login. SharePoint links require a Microsoft ID; here you will find original documents.

Tool delivery can be self-service, facilitated by a lead volunteer or presented in a group workshop.