

	Topic	Training	Examples	Tools	Notes
Life Skills (For Members - Volunteers & Orgs)	<u>Strategic Capability Building</u>				
	Skill Definition and Assessment	x	x	x	Match needed skill profile to mission
	Curriculum Design				
	<u>Content Development</u>				
	Curriculum development	x	x	x	Experience with Understanding by Design
	Life Skills Wiki		x		This is the main LSN life skills toolbox
	<u>Skill Delivery</u>				
	One-Point Lessons	x	x	x	Quick learning in one-minute
	Tools & Templates		x		Adding structure
	Lesson Plans		x		About 50 lesson plans available upon request.
	Blogs (with critical questions)		x		Simple 1-minute learning, use blogs on agency site
	Public Speaking Events		x		Live with Purpose, Live to Your Potential and more.
	Facilitation 101		x	x	See faculty assessment tool
Dream Book		x	x	A simple structure to guide the development journey	
Coaching/mentoring			x	Specialty coaching, e.g. job coach	
Volunteer Solutions (For Members and Friends)	<u>Volunteer-Side</u>				
	Volunteer Development Playbook			x	Fit, interview prep, excellence, development.
	Personal Coaching				1:1 time to work on complex problems
	Volunteer NKY on Facebook				Simple learning, encourage cross-agency sharing
	<u>Customer-Side</u>				
	Ambassadorship	x	x	x	Individual and organizational engagement leading to an "ask"
	Process Documentation	x	x	x	Part of an overall program management approach.
	Best Practices		x	x	Guided or self-assessment.
	Volunteer Vision				Workshop or self-guided. <i>It starts with the Leaders!</i>
	Metrics & Dashboard				Leadership tool to guide improvement efforts
	Mentoring Programs				Add a mentor program to your organization
	Mentor for Purpose Workshops				See detailed masterplan of workshops inc Mentoring 101
	Volunteer NKY Connect		x	x	Volunteer fair planning package
	Link skilled volunteers				Push skills to an organization
	Volunteer Manager Networking				Annual Retreat and ongoing workshops
<u>Supply-Side</u>					
Speakers Bureau				Live/Work/Volunteer with Purpose	
Focused solutions				Work with business, church or school to encourage service	
Manage & Lead (For Valued Members)	<u>Organizational Capacity</u>	Paper			See Operation Discipline paper.
	Executive Dashboard		x		One page scorecard for key metrics, processes, projects
	Organizational Masterplan		x	x	Develop a high-level plan
	Project Planning		x		Many examples of complex program management
	Work Process Masterplan		x		One page scorecard for all processes, owners, status
	Process Documentation	x	x	x	One page summary of the process with improvements
	Review Process for Staff/Board		x	x	The process that brings operating discipline alive
	<u>Continual Improvement</u>				
	Organization Design		x	x	<i>Every org is perfectly designed to get the results it gets.</i>
	Role clarity/PACE	x	x		PACE (process, approve, consult, execute)
	Key Elements Assessment		x	x	Simple tool to assess key organization design elements.
	Constraint Management	Paper			Every organization has a constraint that if elevated...
	Loss Analysis	Paper			Process to eliminate cost and time losses
	<u>Talent Management</u>				
	5E's	x			Envision, engage, energize, enable, execute
	Coaching				How to coach and mentor
	Effective Meetings	x	x	x	2 wikis: 1:1's and groups
Career Planning	x		x	Wiki and template	
Personal Development Plans				Leveraging strengths; choosing a capability to grow in.	